

NORTH CENTRAL BEHAVIORAL HEALTH SYSTEMS, INC.

POSITION: Intensive Home/Community Based Specialist
CLASSIFICATION: 7 or 8
CREDENTIAL: MHP or RSA
STATUS: Non-Exempt
LOCATION: LaSalle/Princeton
HOURS: Tuesday – Saturday 10 AM – 6:30 PM (40 hours per week)
SUPERVISOR: Intensive Home/Community Based Services Manager

ESSENTIAL FUNCTION:

Responsible for providing services, outlined in the Individual Treatment Plan, to clients utilizing a technology driven service delivery model. Provides services that emphasizes community integration which develops or enhances the client's ability to function as independently as possible in his/her living, learning, and working environments with the least amount of support from agents of the helping professions.

RESPONSIBILITIES:

- Performs tasks identified on the Individual Treatment Plan with the client in order to provide for increased social and adaptive functioning.
- Assists clients in generalization of skills which should result in an increased independence in their living environment and community.
- Participates with adult community support workers in the identification of skill area deficits and implement service that will increase strengths and goal achievement.
- Closely monitors for physical and emotional safety of clients; and assists with obtaining needed medical care and acts as a liaison with healthcare providers.
- Communicates pertinent observations regarding client's appearance or behavior to the appropriate person.
- Prepares and maintains necessary client records and reports in accordance with licensing and accreditation standards and agency policies/procedures.
- Documents client response to individual services in approved formats including individual progress notes.
- Participates in the Performance Improvement activities of the agency.
- Completes symptoms management and self-medication training for individuals.
- Insures that defined individual rights and responsibilities of clients, their families, visitors, and co-workers are honored.
- Supports and implements the agency organizational and clinical policies and procedures.
- Provides transportation and support to clients to assure needs are met.
- Participates in regular agency staffings, clinical supervision, and training as determined.
- Assures sanitary, safe, and clean living environments and teaches individuals personal safety and emergency preparedness, reports problems to the appropriate person.
- Teaches and monitors client's individual personal care and daily living activities in their home and community.

- Plans leisure/recreational activities and encourages and accompanies clients when necessary.
- Ability to utilize technology for service delivery and have the ability to teach clients how to utilize technology to access services and care support.
- The above statements reflect the general duties considered to describe the principal functions of the position identified, and shall not be considered as a detailed description of all the work requirements that may be inherent to the position.

QUALIFICATIONS:

- Associates Degree
- Five years experience in the mental health field required
- Experience with providing services to the seriously and persistently mentally ill preferred.
- Proficient in use of computer technology.
- Possess valid Illinois driver's license.
- Proof of auto insurance coverage and have access to a car during work hours.
- Proficient with computers.
- Ability to teach consumers how to utilize technology to access care support.

KNOWLEDGE/SKILLS/EXPERIENCE:

- Requires a strong desire to work with the seriously and persistently mentally ill client.
- Some knowledge of methods and techniques of mental health therapy.
- Some knowledge of various mental health and related illnesses methods of treatment.
- Participated in the development and implementation of treatment plans with supervision.
- Ability to make clinical decisions within area of responsibility.
- Recognizes and is sensitive to cultural and ethnic differences.
- Ability to establish good rapport with clients and families.
- Ability to work under supervision and follow instructions.
- Ability to work cooperatively with others.
- Ability to communicate clearly both verbally and in writing.
- Ability to adapt to change in work or client assignment.
- Ability to demonstrate some skill in crisis intervention situations.
- Ability to establish and maintain effective relationships with clients, other employees, and the public.
- Ability to utilize technology for service delivery.
- Ability to teach clients how to utilize technology to access services and care support.

If you are interested in this position, please send application/resume to: hr@ncbhs.org or mail to NCBHS, PO Box 1488, LaSalle, IL 61301