

Job Title: CCBHC RN Care Coordinator

Hours: Monday- Friday 8:00AM- 4:30PM- Ottawa

Salary: \$20.70 (Exact salary calculation is made based on education and experience)

Job Summary

The Nurse Care Coordinator works within the interdisciplinary team and the provider to ensure linkage to appropriate medical and behavioral health treatment and resources.

Duties

- Perform a comprehensive assessment and screenings of a patient's clinical, psychosocial, and health issues and disparities in treatment.
- Establish rapport and a relationship with the patient and family to understand their needs and expectations and to assist them in setting realistic and mutual goals.
- Integrate an awareness of cultural factors in the patient/family interview process, elicit clinically relevant cultural information.
- In conjunction with the physician, the patient and interdisciplinary team establish a comprehensive plan of care to appropriately address clinical milestones.
- Communicate plan of care, including changes and issues related to plan of care to patient/family, physicians, and other members of the healthcare team
- Gather sufficient information from all relevant sources to determine the effectiveness of the plan of care to ensure it is done in an accurate, safe, timely, and cost-effective manner
- Coordinate patient transfer to the appropriate level of care
- Identify and facilitate resolution of clinical and operational roadblocks to achieve optimal outcomes by identifying alternatives as needed
- Document all care management assessments and interventions
- Add current discharge planning documentation into medical records
- Follow up to ensure that tests and treatments are proceeding efficiently and that results are available to physicians on a timely basis
- Closely monitor the progression of care for the observation patient, ensure appropriate utilization of resources and efficiency throughout

Skills/Abilities

- Excellent interpersonal skills, including demonstrating empathy and compassion
- Skills and ability to complete health screenings and provide nursing interventions
- Ability to engage clients and families
- Ability to work collaboratively in a multi-disciplinary team
- Excellent time management skills with a proven ability to multitask
- Excellent analytical skills
- Ability to function well in a high-paced and at times stressful environment.
- Proficient with electronic health records and computer programs

Requirements

- RN/BSN with State of Illinois
- 1-2 years' experience working in a healthcare setting, preferably in care coordination
- Preferred experience working with behavioral health clients
- 25%-50% of time spent walking or standing, travel 10%